



---

**MEETING: GOVERNANCE COMMITTEE**

**DATE: THURSDAY, SEPTEMBER 12, 2024**

**TIME: 3:00 PM – 4:00 PM**

**LOCATION: COTA – WG PORTER BOARDROOM | 33 N HIGH ST., COLUMBUS, OH**

---

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES**

A. JULY 11, 2024 GOVERNANCE COMMITTEE MINUTES

**4. NEW BUSINESS**

A. 2023 AUDIT PRESENTATION – KIMBERLY BLAKE AND KEVIN ROBERTSON, AUDITOR OF STATE'S OFFICE

B. LINKUS UPDATE – ERIN DELFFS, CHIEF FINANCIAL OFFICER

C. PERFORMANCE INCENTIVE COMPENSATION (PIC) MID-YEAR UPDATE – MONICA TELLEZ-FOWLER, PRESIDENT/CEO AND SOPHIA MOHR, CHIEF INNOVATION & TECHNOLOGY OFFICER

**EXTERNAL RELATIONS – PATRICK HARRIS, VP, EXTERNAL RELATIONS**

A. RESOLUTION 2024 XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH APISOURCE, INC FOR COMPREHENSIVE BRANDED & PROMOTIONAL MATERIALS SERVICES

**OPERATIONS – AMY HOCKMAN, CHIEF OF TRANSIT OPERATIONS**

B. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH CUMMINS SALES AND SERVICE FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES



- C. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH GILLIG LLC FOR THE PURCHASE OF MESCELLANEOUS PARTS FOR TRANSIT VEHICLES
- D. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH WRIGHT EXPRESS FUEL CARD SYSTEM (WEX) FOR THE PURCHASE OF UNLEADED GASOLINE

**INNOVATION & TECHNOLOGY – SOPHIA MOHR, CHIEF INNOVATION & TECHNOLOGY OFFICER**

- E. RESOLUTION 2024-XX – AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH SFB CONSULTING, LLC FOR TECHNOLOGY STRATEGY AND SUPPORT SERVICES
- F. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH 22ND CENTURY TECHNOLOGIES INC FOR CYBERSECURITY INCIDENT RESPONSE AND STAFFING SERVICES
- G. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH INFOR (US) LLC FOR THE TRANSFORMATIONAL UPGRADE OF THE CURRENT ENTERPRISE RESOURCE PLANNING SYSTEM

**INFRASTRUCTURE, ENGINEERING, AND MAINTAINANCE – ANDY BIESTERVELD, CHIEF ENGINEER & MECHANICAL OFFICER**

- H. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH ALTERRA REAL ESTATE ADVISORS FOR PROPERTY MANAGEMENT SERVICES
- I. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH AEP OHIO CONTRIBUTION-IN-AID-OF-CONSTRUCTION AGREEMENT (CIAC) FOR ELECTRIC DISTRIBUTION SERVICE FOR 33 WEST SPRING STREET
- J. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH CUSHMAN AND WAKEFIELD U.S., INC. FOR PROPERTY LEASING/REAL ESTATE BROKERAGE AND STRATEGIC ADVISORY SERVICES
- K. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH CHARGEPOINT INC FOR A CHARGE MANAGEMENT SOFTWARE (CMS) FOR COTA’S FLEET OF BATTERY ELECTRIC BUSES (BEBES)
- L. RESOLUTION 2024-XX – AUTHORIZING SUBMISSION OF COTA’S 2024 ATTRIBUTABLE FUNDING APPLICATION TO MID-OHIO REGIONAL PLANNING COMMISSION (MORPC), AND COTA’S COMMITMENT TO ITS LOCAL SHARE IN THE PROJECT COSTS AND MAINTENANCE OF THE PROPOSED PROJECTS
- M. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE PURCHASE OF ELECTRIC BUS CHARGING EQUIPMENT

## **FINANCE – ERIN DELFFS, CHIEF FINANCIAL OFFICER**

- N. RESOLUTION 2024-XX – AUTHORIZING A NO FARE DAY FOR VETERANS IN RECOGNITION OF VETERANS DAY, NOVEMBER 11 2024
  - O. RESOLUTION 2024-XX – AUTHORIZING A NO FARE DAY ON ELECTION DAY, NOVEMBER 5, 2024
  - P. RESOLUTION 2024-XX – ACCEPTING THE AUDIT PERFORMED BY THE AUDITOR OF THE STATE OF OHIO FOR FISCAL YEAR ENDING DECEMBER 31, 2023
- 5. **STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – SEAN MENTEL, CHAIR**
  - 6. **EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SHANNON TOLLVIER, CHAIR**
  - 7. **PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MARC REITTER, CHAIR**
  - 8. **OTHER BUSINESS**
  - 9. **ADJOURNMENT**

**Next Meeting:** Thursday, November 7 | 3:00 – 4:00 PM

### **GOVERNANCE COMMITTEE MEMBERS**

Marlon Moore, Chair  
Sean Mentel  
Shannon Tolliver  
Marc Reitter