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**MEETING:** GOVERNANCE COMMITTEE

**DATE:** WEDNESDAY, FEBRUARY 19, 2020

**TIME:** 3:00 PM

**LOCATION:** WG PORTER BOARDROOM, 33 N. HIGH STREET

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### MEETING MINUTES

#### 1. CALL TO ORDER

Chair Bartley called the Governance Committee meeting to order at 2:55 PM.

#### 2. ROLL CALL

##### **Board Members Present**

Trudy Bartley, Chair  
Craig Treneff, Vice Chair  
Marlon Moore  
Michael Stevens

Trustee Gladman was also present for the Governance Committee meeting.

#### 3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Vice Chair Treneff motioned to approve the January 15, 2020 Governance Committee Minutes. Trustee Stevens seconded the motion. Motion carries.

#### 4. NEW BUSINESS

##### **RESOLUTION 2020-XX – AUTHORIZING NO FARES ON ELECTION DAY, MARCH 17, 2020**

Chair Bartley spoke to the resolution. The Governance Committee recommends this be placed on the Regular Agenda at the February 26, 2020 Board of Trustees Meeting.

#### 5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - CRAIG TRENEFF, CHAIR

Vice Chair Treneff stated that his committee met on February 5, 2020. They received an update on COTA//Plus in Grove City. The team also gave an update on the COTA//Plus proposal in the City of Westerville. Thea Walsh, Director of Transportation and Infrastructure Development at MORPC, presented the MORPC 2020-2050 MTP: Regional Transportation Priorities. Sophia Mohr, Chief Innovation Officer, gave a presentation on the Waycare Pilot Program where Artificial Intelligence Waycare's objective is to combine real-time traffic and camera data with COTA routes



to identify critical incidents and reduce traffic delays. t. Kim Sharp, Senior Development Director, reported out on the Short/Long Range Transit Plans, as well as the Corridor Planning and Development.

## 6. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT - MARLON MOORE, CHAIR

Chair Moore stated that the External/Stakeholder Relations Committee met on February X, 2020. Michael Loges, Senior Economic Development Project Manager, gave a presentation on the Corporate Engagement Strategy for COTA. The committee asked staff to report out on KPIs at the next committee meeting. The committee also heard an update on the Ohio Transportation P 2 funding. Rickenbacker Area Mobility Center.

## 7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT - MICHAEL STEVENS, CHAIR

Angel Mumma, Chief Financial Officer, gave the committee update on behalf of Trustee Stevens. The committee reviewed and discussed the following resolutions and recommends that they be placed on the Regular Agenda at the February 26, 2020 Board of Trustees Meeting:

- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE PURCHASE OF HEAVY DUTY BATTERY ELECTRIC TRANSIT BUSES
- RESOLUTION 2020-XX - AUTHORIZING AN AGREEMENT FOR AN ON-DEMAND COTA PLUS PILOT PROJECT WITH THE CITY OF WESTERVILLE

The Governance Committee reviewed and discussed the following resolutions and recommends that they be placed on the Consent Agenda at the February 26, 2020 Board of Trustees Meeting:

- RESOLUTION 2020-XX - APPROVING THE FILING OF APPLICATIONS WITH THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC) FOR COLUMBUS URBANIZED AREA (UZA) FEDERAL TRANSIT ADMINISTRATION (FTA) FUNDING FROM THE ENHANCED MOBILITY FOR OLDER ADULTS AND INDIVIDUALS WITH DISABILITIES PROGRAM
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH GILLIG LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH THE AFTERMARKET PARTS COMPANY LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH BRC GROUP FOR ACCIDENT DAMAGE REPAIR ON A FORTY-FOOT (40') HEAVY-DUTY TRANSIT BUS
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH CDW GOVERNMENT LLC FOR THE RENEWAL AND CO-TERMINATION OF SMARTNET LICENSES

- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH CDW GOVERNMENT LLC FOR THE PURCHASE OF SERVERS AND LICENSING IN SUPPORT OF COTA'S 2020 CORE INFRASTRUCTURE UPGRADES
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH CDW GOVERNMENT LLC FOR IT EQUIPMENT IN SUPPORT OF CONFERENCE ROOM UPGRADES
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH CDW GOVERNMENT LLC FOR IT EQUIPMENT IN SUPPORT OF VEHICLE CONNECTIVITY UPGRADES
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH ROBERTSON CONSTRUCTION SERVICES INC. FOR THE RENOVATION OF THE REYNOLDSBURG PARK AND RIDE AND THE SPRING STREET TERMINAL
- RESOLUTION 2020-XX - AUTHORIZING A CONTRACT WITH BROOKSIDE CONSTRUCTION SERVICES INC. FOR THE RENOVATION OF THE FIELDS AVENUE FACILITY (LANDSCAPING PACKAGE)

## 8. OTHER BUSINESS

## 9. EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL

Vice Chair Treneff made a motion to enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Trustee Moore seconded the motion. The motion was approved by Chair Bartley, Vice Chair Treneff, and Trustee Moore by roll call vote.

The Governance Committee entered into Executive Session at 3:11 PM

The Governance Committee exited Executive Session at 3:32 PM.


## 10. ADJOURNMENT

Trustee Stevens motioned to adjourn the Governance Committee. Vice Chair Treneff seconded the motion. The Governance Committee adjourned at 3:33 PM.



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Adopted: April 10, 2020

Signed:   
Trudy Bartley (Apr 15, 2020)

Chair, Board of Trustees

Attest:   
President/CEO

