



JULY 25, 2018
BOARD OF TRUSTEES MEETING
WILLIAM G. PORTER BOARDROOM
8:00 a.m.

MINUTES

1. CALL TO ORDER

Chair, Trudy Bartley, called the meeting to order at 8:04 a.m.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trudy Bartley, Chair
Craig Treneff
Chair Jean Carter Ryan
David Norstrom
Cathy De Rosa
Letty Schamp
Michael Stevens
Gina Ormond
Marlon Moore

BOARD MEMBERS ABSENT

Jean Carter Ryan
Amy Landino

3. APPROVAL OF THE JUNE 27, 2018 BOARD OF TRUSTEES MEETING MINUTES

4. NO COMMENTS OR STATEMENTS FROM THE AUDIENCE

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - CRAIG TRENEFF, CHAIR

Craig Treneff, Chair of the Strategic & Operational Planning Committee, gave a report on the July committee meeting. Jeff Vosler gave a presentation on the 2019 budget process, Steve Wilds of IBI group presented on the First and Last Mile Strategies Study, and an update was provided on the strategic plan.

6. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT - JEAN CARTER RYAN, CHAIR

Marlon Moore, gave the report on the July committee meeting. The committee received an update on increasing state public transportation funding options from Laura Koprowski and Jason Warner, Manager of Government Affairs, Greater Ohio. Stephanie Galloway discussed the new advertising contract, and Belinda Taylor discussed the presentation of the City Year Partnership Resolution.

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MICHAEL STEVENS, CHAIR

Bartley motioned to approve the following resolution, Norstrom seconded motion. Motion passed.

- RESOLUTION NO. 2018-58 - AUTHORIZING THE TRANSFER OF FEDERAL INTEREST AND TITLE TO TWO (2) 2007 GILLIG TRANSIT COACHES TO CITY OF BATTLE CREEK TRANSIT

Bartley mentioned to approve the following resolution, Moore seconded the motion. Motion passed

- RESOLUTION NO. 2018-59 - AUTHORIZING A CONTRACT WITH ALIGN2MARKET, LLC FOR ADVERTISING AGENCY SERVICES

8. CONSENT AGENDA

The following resolution were presented to the on the consent agenda. Bartley motioned to approve the following resolutions, Traneff seconded the motion. Motion passed

- RESOLUTION NO. 2018-60 - AUTHORIZING A DISCOUNT FARE STRUCTURE WITH THE CITY YEAR COLUMBUS PROGRAM
- RESOLUTION NO. 2018-61 - AUTHORIZING A STUDENT PASS PROGRAM WITH CAPITAL UNIVERSITY
- RESOLUTION NO. 2018-62 - AUTHORIZING AN AGREEMENT WITH THE COLUMBUS COLLEGE OF ART & DESIGN FOR A STUDENT PASS PROGRAM
- RESOLUTION NO. 2018-63 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH JRED SERVICES, LLC FOR TRASH COLLECTION SERVICES FROM COTA'S BUS SHELTERS
- RESOLUTION NO. 2018-64- AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH CONSTELLATION NEWENERGY – GAS DIVISION, LLC FOR A NATURAL GAS SUPPLIER
- RESOLUTION NO. 2018-65 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MANSFIELD OIL COMPANY OF GAINESVILLE, INC. FOR THE PURCHASE OF ULTRA-LOW SULFUR DIESEL FUEL FOR TRANSIT COACHES
- RESOLUTION NO. 2018-66 - AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH BAKER & HOSTETLER, LLP FOR OUTSIDE LEGAL SERVICES
- RESOLUTION NO. 2018-67 - AUTHORIZING A CONTRACT FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
- RESOLUTION NO. 2018-68 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH UNIFIRST CORPORATION (FORMERLY ARROW UNIFORM) FOR THE FURNISHING OF SERVICE CLOTHING
- RESOLUTION NO. 2018-69 - AUTHORIZING A CONTRACT WITH CINTAS CORPORATION #2 FOR RENTAL AND LAUNDRY SERVICES FOR APPAREL, GARMENTS AND FACILITIES SUPPLIES
- RESOLUTION NO. 2018-70 - AUTHORIZING A CONTRACT WITH RESOURCE INTERNATIONAL, INC. FOR ON-CALL PROJECT MANAGEMENT SERVICES
- RESOLUTION NO. 2018-71 - AUTHORIZING A CONTRACT WITH H.R. GRAY & ASSOCIATES, INC. FOR ON-CALL PROJECT MANAGEMENT SERVICES

- RESOLUTION NO. 2018-72 - AUTHORIZING A CONTRACT WITH FINDLEY, INC. FOR EMPLOYEE MEDICAL BENEFIT CONSULTING SERVICES

9. OTHER BUSINESS

No other business was brought before the Board.

10. MEETING CALENDAR

Strategic and Operational Planning Committee – August 7, 2018 - 3:00 p.m.
External Stakeholders Relations Committee – August 20, 2018 - 3:30 p.m.
Performance Monitoring and Audit Committee – August 15, 2018 - 2:00 p.m.
Governance Committee – August 15, 2018 - 3:00 p.m.
Board of Trustees – No meeting for the month of August

11. ADJOURNMENT

Bartley motioned to adjourn the meeting, Ryan seconded the motion, the meeting adjourned at 8:42 a.m.

Adopted: September 26, 2018

Signed: 
Chair, Board of Trustees

Attest: 
President/CEO